How to complete a Conflict of Interest (COI) form in CME

2. On the faculty screen click Disclosure of Financial Relationships, the box beside it will stay red until this section is complete.
3. Fill in all questions on the Conflict of Interest Disclosure & Attestation Form. Fields will be red until complete.

**Conflict of Interest Disclosure & Attestation Form**

In compliance with the ACCME Standards for Commercial Support of Continuing Medical Education, it is the policy of UHS Professional Education Programs/VCU Health CME to ensure balance, independence, objectivity, and scientific rigor in all sponsored activities. All persons involved in the planning, and all faculty presenters (including moderators, authors and editors) are expected to disclose relevant financial relationships described below. Failure or refusal to disclose will prohibit participation in the planning of and/or presenting during the activity.

Please complete the information below, and then scroll to the bottom of the screen and click Submit. Note that any red highlighted items are required fields and the form cannot be submitted without an answer.

During the past 12 months, have you or your spouse/partner had a personal financial relationship with any entity producing, marketing, re-selling, or distributing health care goods or services consumed by, or used on, patients.

- Yes
- No

Do you intend to reference unlabeled/unapproved uses of drugs or products in your presentation?

- Yes
- No

**ATTESTATION - By signing below, I attest to the following statements:**

**Planners:**
To the best of my ability, my financial relationships with commercial interests will not affect any speakers or content over which I exert control. I will recuse myself from planning activity content if this cannot be achieved.

**Presenters:**

4. When complete click submit at the end of the form.